

A Child's Garden Learning Center Application

First Name	Last Name	Today's Date
Cell Phone		Alternate Phone
Address, City, Zip		

What town do you live in? _____ Do you have reliable Transportation? Yes ☐ No ☐

Will you be able to be at work during inclement weather? Yes ☐ No ☐

Position you are applying for:	Full Time <input type="checkbox"/> Part Time <input type="checkbox"/>	Hours available <div style="border: 1px solid black; width: 40px; height: 20px; display: inline-block;"></div> <div style="border: 1px solid black; width: 40px; height: 20px; display: inline-block;"></div>	Days you're available <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr> <td style="width: 12.5%;">M</td> <td style="width: 12.5%;">T</td> <td style="width: 12.5%;">W</td> <td style="width: 12.5%;">Th</td> <td style="width: 12.5%;">F</td> </tr> </table>	M	T	W	Th	F
M	T	W	Th	F				
Qualifications:			Rate of pay desired: <div style="background-color: #cccccc; height: 40px;"></div>					
Are you 18 or older?	Do you attend High school?							
Do you have High School Diploma or GED?	Do you attend College?							
Will you require childcare?	Will you qualify for DHS?							
Do you have a backup plan in the event that your child is sick?	Are you currently Employed?	What is your soonest start date? <div style="background-color: #cccccc; height: 40px;"></div>						

- ☐ 1 to 3 years' experience in Childcare settings
- ☐ 20 hours of documented childcare training
- ☐ CPR & 1st Aid Certified (Current)
- ☐ CDA (Childcare Development Accreditation) or Certificate of Mastery in Child Development
- ☐ Other _____

Check all that apply. Are you:

- | | | | | |
|---|------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| <input type="checkbox"/> Organized* | <input type="checkbox"/> Punctual* | <input type="checkbox"/> Enthusiastic | <input type="checkbox"/> Patient* | <input type="checkbox"/> Caring* |
| <input type="checkbox"/> Self-Motivated | <input type="checkbox"/> Creative | <input type="checkbox"/> Dependable* | <input type="checkbox"/> Trustworthy* | <input type="checkbox"/> Professional |
| <input type="checkbox"/> Outgoing | <input type="checkbox"/> Reliable* | <input type="checkbox"/> Flexible* | <input type="checkbox"/> Positive | <input type="checkbox"/> Friendly* |
| <input type="checkbox"/> Nurturing* | <input type="checkbox"/> Ambitious | <input type="checkbox"/> Cheerful | <input type="checkbox"/> Team Player | <input type="checkbox"/> Encouraging |

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- DHS requires finger printing to work at ANY daycare in Oklahoma. The cost is \$53.00, and you will have to have this done at your cost before you can be put on the schedule. _____.
Initial here.

Yes <input type="checkbox"/> No <input type="checkbox"/>	Have you ever been convicted of a felony?
Yes <input type="checkbox"/> No <input type="checkbox"/>	Are you required to register under the Sex Offenders Registration Act or Mary Rippy Violent Crime Offenders Registration Act?
Yes <input type="checkbox"/> No <input type="checkbox"/>	Do you have pending charges, have you entered a plea or guilty or nolo contendere (no contest), or been convicted of any criminal activity involving gross irresponsibility or disregard for the safety of others; violence against an individual's sexual misconduct; child abuse or neglect' animal cruelty; or possession, sale or distribution of illegal drugs

Have you worked in the childcare field before? Yes ☐ No ☐

What did you like the most about working in a childcare center? _____

What did you like least about working in a childcare center? _____

Former Employers

From	To	Place of Employment	Position	Reason for Leaving

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Have you ever quit a job without notice?	Have you ever been a no call / no show?
Would you give a 3 week notice if you quit here?	How many days did you take off from work in the last year because you were sick?

Personal References related to this field.

Name	Relationship	Phone Number	Years acquainted

Hypotheticals:

What would you do:

- A. It's nap time and they won't lay down. _____

- B. You're in the hallway coming in from outside and two of your kids run away from the group. _____

- C. A parent is upset that their child has been bitten? _____

- D. When do you redirect a child? _____
- E. How do you redirect a child? _____
- F. The security of the daycare is important; while you are on break you see a man knocking at the door. You don't recognize him. What would you do? _____

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True or False

- | | |
|--------|---|
| T or F | You're allowed to keep your cell phone with you in your class and use it when the kids are busy or napping? |
| T or F | You are required to tell the director when you witness another teacher being abrasive with the children. |
| T or F | As long as all your work is done, it is okay to sit at your classroom door and visit with other teachers. |
| T or F | If you are a sub and you are covering for another teacher do you have to follow their class schedule? |
| T or F | You don't have to disinfect toys if the kids never play with them. |
| T or F | Is it okay to use the classroom bathroom? |
| T or F | It's okay to put a child in time out for 5 minutes if they are misbehaving. |
| T or F | Since we are short staffed, you don't have to worry about getting fired. |
| T or F | Cleaning is not important in a center. Taking care of the children is really all we need to worry about until they go home. |
| T or F | Arguing with the director or another staff is acceptable especially if you are right. |
| T or F | If it is not your class room, you don't have to worry about cleaning it or keeping it organized. |
| T or F | You are not allowed to take pictures of the children and put them on a social media or email. |
| T or F | You are allowed to leave your classroom if the teacher from the next class can keep an eye on your class. |
| T or F | It's okay to visit with friends while out on a field trip as long as you know how many kids you have and where they are. |
| T or F | When you are off the clock you are not allowed to visit with other teachers in their classrooms |